



2020 Community Foundation Spring Grant Cycle



Grant Cycles

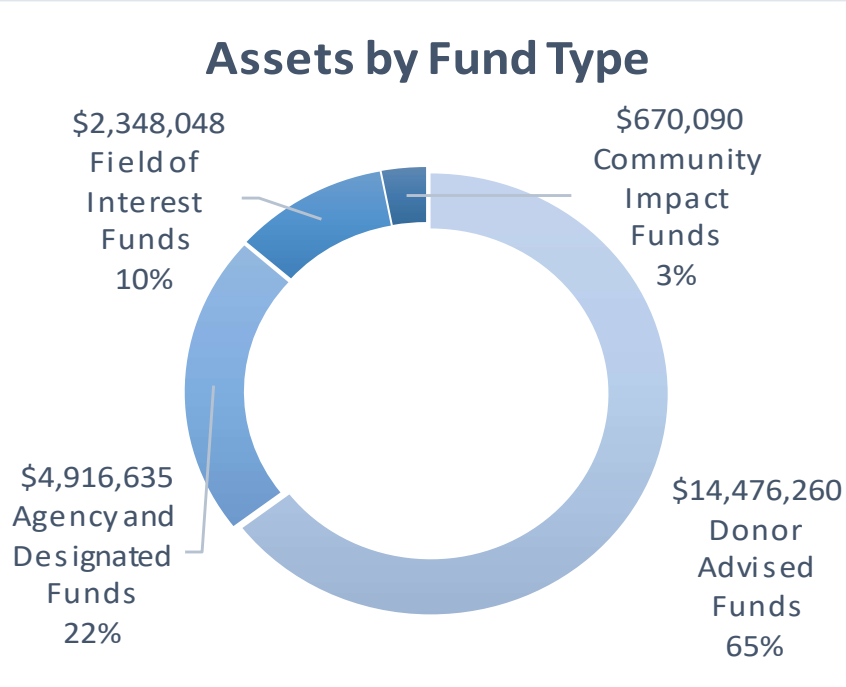


- Library Grant Cycle
- Spring Grant Cycle (Women, Youth, Aging, Animal Welfare, Environmental Preservation)
- Fall Grant Cycle (year 2 in 2020)
- 2 Out of Cycle Request Opportunities



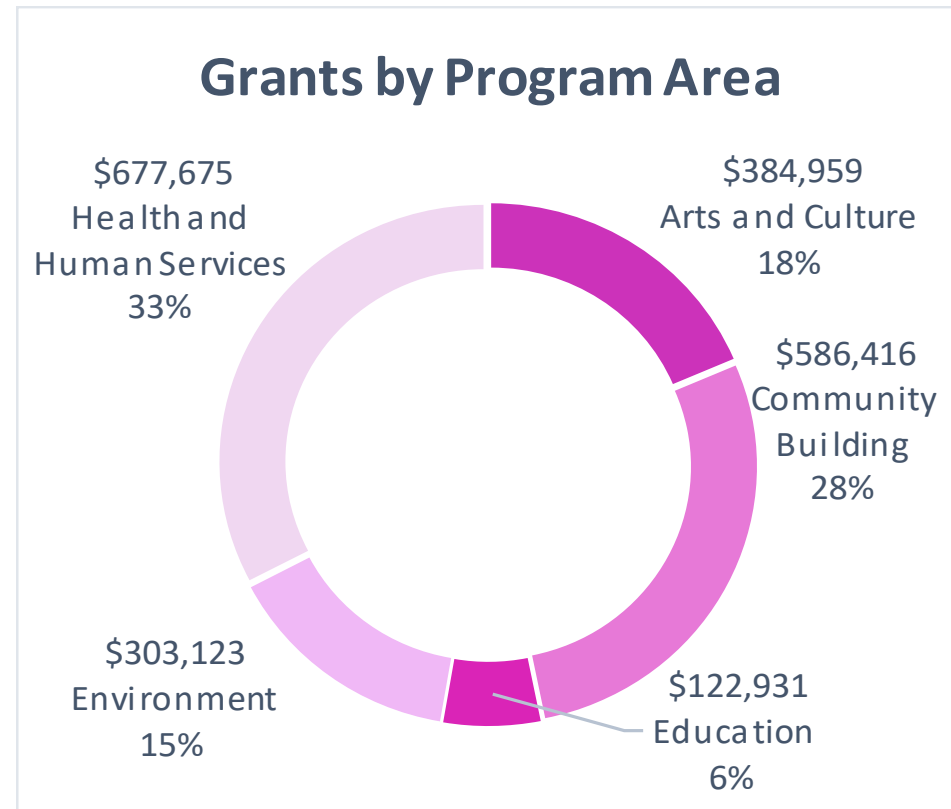
Funds

- Donor Advised Funds
- Field of Interest Funds
- Designated/Agency Funds
- Discretionary Funds



Grants

- Health and Human Services
- Arts and Culture
- Community Building
- Education
- Environment



Spring Grant Cycle

This grant cycle aims to support programs that improve the quality of life in Tompkins County for:

- **WOMEN** (Serving Tompkins County only)
- **AGING** (Serving Tompkins County only)
- **CHILDREN/YOUTH** (Serving Tompkins County only)
- **ANIMAL WELFARE** (Serving Tompkins and/or Broome County)
- **ENVIRONMENTAL PRESERVATION** (Serving Tompkins and/or Broome County)



Spring Grant Cycle

Grant Award Range: **\$1,000-\$5,000**

Approximate Available Amount: **\$75,000**

Application Deadline: **March 12, 2020 - 5 pm**



Grant Application Tips

- Clear and concise description of need for funding
- Demand for the Service or Project as a Community Concern
 - Evidence of supporting local data
 - Letters of Support
- Target population is identified and clear
- Your organization is well suited to meet the need
- Clear desirable outcomes and clear plan for how success of the program will be assessed
- Program budget is complete and clear
- The Application clearly illustrates Current Collaborations and/or barriers to Collaboration



Community Reviewed

- All applications in this grant cycle are reviewed by a community represented review team
- All applications will receive feedback from the team.
- Transparency / Conflict of Interest



Application Guidelines

1. Due by March 12, 2020 at 5 pm
2. If a grant is awarded, a report must be submitted by February 11, 2021 (an interim report is adequate if the project is not complete)
3. Letters of Support are encouraged
4. Programs must serve Tompkins County and be a 501c3 org
5. Technical questions? Contact Jessie Galbreath-Nocera, admin@cftompkins.org.
6. Content questions? Contact Janet Cotraccia, jcotraccia@cftompkins.org



Application Access

1. Go to our website: www.cftompkins.org
2. Click on Granting > Grant Opportunities



The screenshot shows the website's navigation bar with links for ABOUT US, NEWS & EVENTS, CONTACT US, and RESOURCES, along with a search bar. The main header features the organization's logo and a 'Granting' dropdown menu. The dropdown menu is highlighted in yellow and contains the following items: Grant Opportunities (with a right-pointing arrow), Grant History, and Grant Impact Stories. A large blue arrow points from the right side of the page towards the 'Grant Opportunities' option in the menu. Below the navigation, there is a banner for the 'Women's Fund' with a description and a 'Learn More' button. The banner text reads: 'YES! I want to help people in Tompkins County', 'Women's Fund', 'Promotes educational, economic, social, and political equality', 'Enables women to achieve economic self-sufficiency', 'Ensures that women have the necessary resources for healthcare', and 'Honors local women who have made our community a better place in which to live'. A photograph of a group of women is also visible on the right side of the banner.

Application Access

3. Scroll down to the 2020 Spring Grant Cycle
4. Click on CommunityForce

2020 Spring Grant Cycle (including the Women's Fund)

Application Deadline: March 12, 2020

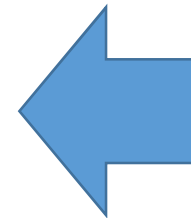
Consider attending an optional Q&A session for this grant cycle on February 13. [CLICK HERE](#) for details.

Grants Range: \$1,000 to \$5,000

Spring Grant Cycle applications and must be received through [CommunityForce](#), an online grant management platform.

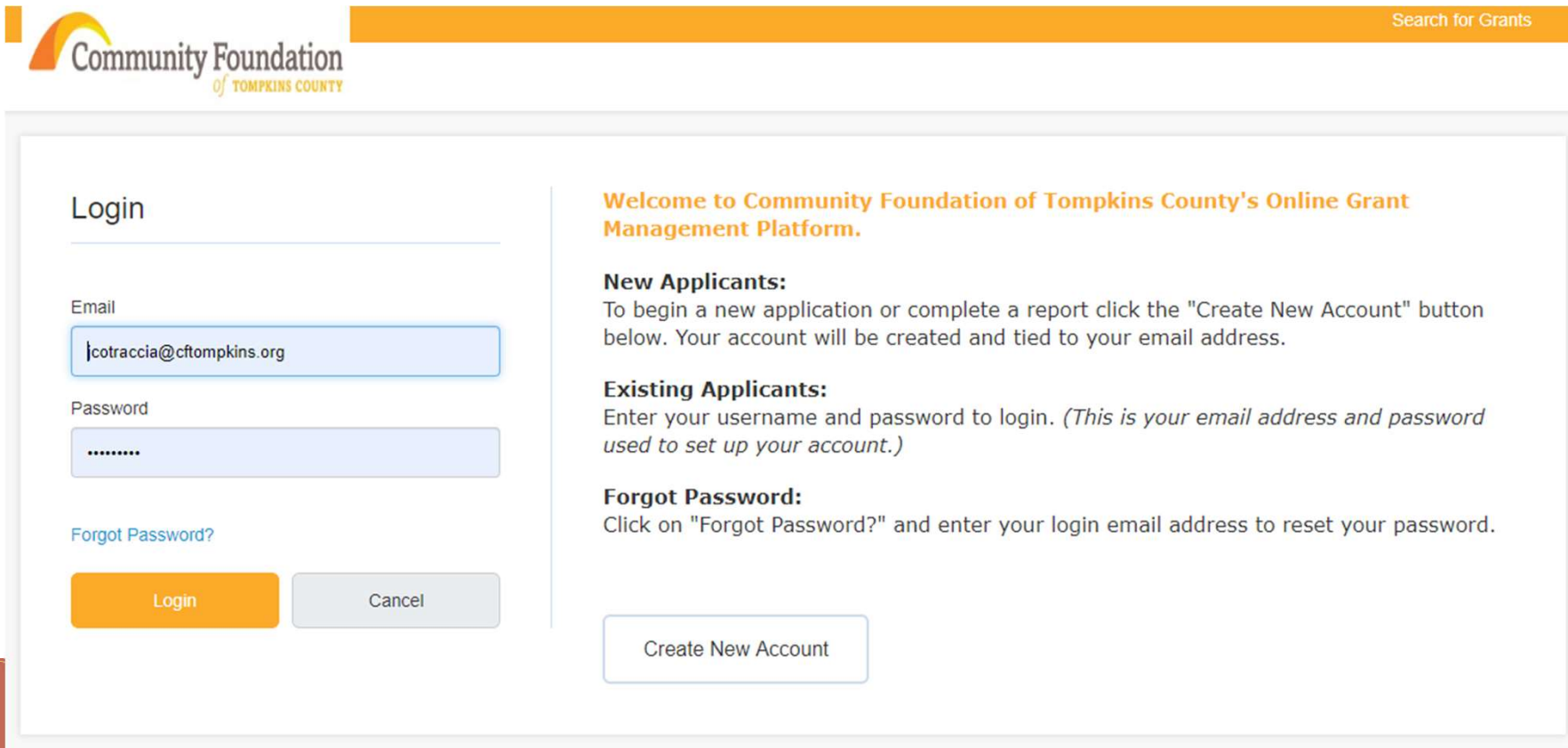
The Spring Grant Cycle makes grants from the Howland Foundation (assets held at M & T Bank) and the Community Foundation's donor advised and field of interest funds, especially our Children & Youth Fund and our Women's Fund.

The Spring Grant Cycle supports the following areas:



Application Access

5. Login or Create New Account



The screenshot shows a web interface for logging in or creating a new account. At the top left is the Community Foundation of Tompkins County logo. At the top right is a search bar labeled "Search for Grants". The main content area is divided into two columns. The left column contains a "Login" section with an email input field (containing "jcotraccia@cftompkins.org"), a password input field (masked with dots), a "Forgot Password?" link, and "Login" and "Cancel" buttons. The right column contains a welcome message, instructions for new applicants, instructions for existing applicants, and a "Forgot Password?" instruction. A "Create New Account" button is located at the bottom of the right column.

Community Foundation
of TOMPKINS COUNTY

Search for Grants

Login

Email

Password

[Forgot Password?](#)

Login Cancel

Welcome to Community Foundation of Tompkins County's Online Grant Management Platform.

New Applicants:
To begin a new application or complete a report click the "Create New Account" button below. Your account will be created and tied to your email address.

Existing Applicants:
Enter your username and password to login. *(This is your email address and password used to set up your account.)*

Forgot Password:
Click on "Forgot Password?" and enter your login email address to reset your password.

Create New Account

Application Access

6. Navigate the application on your dashboard

My Applications / 2020 Spring Grant Cycle

Deadline for Submission || 3/12/2020 5:00 PM (EST)






Choose Action ▾ Final Review and Submit


WELCOME TO COMMUNITY FOUNDATION OF TOMPKINS COUNTY!

Instructions:

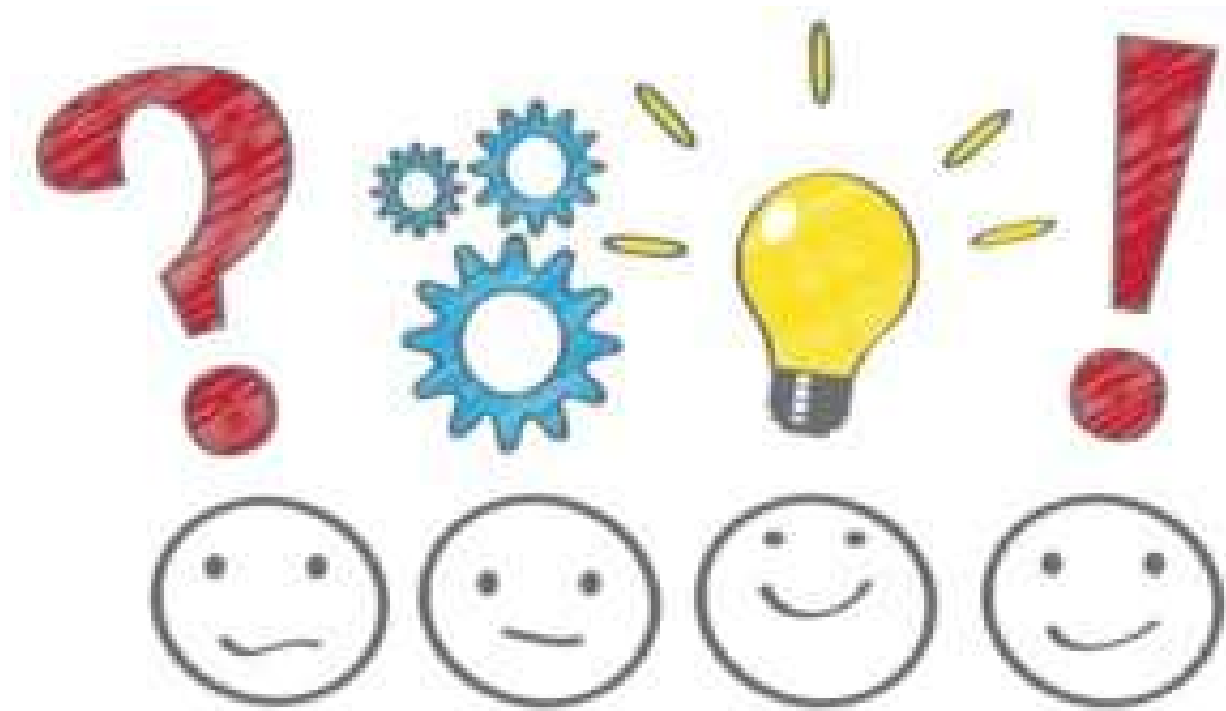
Welcome to your dashboard. Please carefully read the information below. It addresses many common questions and will help you in the application process.

- To begin your application, click on any section and begin answering the questions.
- You have the option to save your work and submit the application at a later time. Be sure to click the "Save" button at the bottom of each section to save your work.
- Before submitting the application, ensure that all sections are filled out properly.
- Each section below must read 100% in order to submit your application. If a section does not read 100%, you missed a required question(s) in that section.
- To avoid losing work, particularly in essay type questions, write your responses in a word processor first, then copy and paste into the appropriate question, making sure to stay within word limits. Be sure to click "Save" after pasting (you may get an error upon saving, if word limits have been exceeded).
- When you are ready to submit, click the "Final Review and Submit" button to verify your attachments have uploaded correctly and the application contains all the necessary information. You can generate a PDF of your application by clicking on the "Generate PDF" button under "My Applications" tab. You can also click the radio button beside your application and then "Print Application" before you submit to check for errors.
- Please note that you will need to request electronic signatures from your Executive Director and a board officer in order to submit your application. The signers will have two days beyond the due date for the application to respond with an electronic signature. You are able to submit the application as long as the signatures have been "requested".

Agency Information	Collaborators	Project or Program Information	Program or Project Budget	Request
 6% Deadline: 3/12/2020 5:00 PM	 0% Deadline: 3/12/2020 5:00 PM	 0% Deadline: 3/12/2020 5:00 PM	 0% Deadline: 3/12/2020 5:00 PM	 Requested: 0.00% Received: 0.00%



Questions



Thank You!



Janet Cotraccia

Chief Impact Officer

jcotraccia@cftompkins.org

607-272-9333

