**Resilient Communities - 2022 Fall Grant Cycle Application Questions**

**Applications due by 5PM, October 12, 2022**

At the Community Foundation of Tompkins County, we believe that we could do more to promote and embrace DEI as well as support you to advance DEI principles at your organization/agency. We are asking you to share with us some basic demographics about your staff and boards, such as race/ethnicity, gender, sexual orientation, geography, and disability status. We believe your answers will help us understand whether the organizations we fund are diverse and inclusive relative to their context, if our grants help to decrease disparities and/or advance equity, and which demographics and groups need more support. Implicit biases are rooted in traditional grant-making practice, so we are being intentional as we collect more DEI-related grant-making data to address these issues. Some questions may be uncomfortable and hard to answer but is essential if organizations are going to become more diverse, equitable, and inclusive. We seek to do this in a way that feels constructive and makes clear that we are here to provide support where we can.

We would never ask you to do something we, ourselves, wouldn’t do. As an organization, we and the Board are committed to incorporating the values of diversity, equity, and inclusion in our governance and daily operations. We are in the process of adding DEI provisions into our Bylaws which will hold us and our board of directors accountable and is a way of publicly committing to inclusive practices of cultural equity. Additionally, we have done our own internal demographic survey and that information will be available to the public soon.

Please know that our grant review and approval process does not begin and end with foundation staff. We do not approve or deny grants. Your employees, your colleagues, and your peers will review your application through an extensive and comprehensive grant review process. On the spectrum of community engagement, our grant review team process goes beyond just involving our community. We’ve enabled community members to participate in the planning and decision-making process as members of a grant review team.

\*If English is not your native language and you would like to request a translated version of this application, please email Gloria Coicou at [gcoicou@cftompkins.org](mailto:gcoicou@cftompkins.org)

| **Agency Information** | | |
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| **Agency Information** | | |
| \*Agency Name: |  |
| \*Board Adopted Mission:  \*In your own words, what does your organization do? |  |
| **Mailing Address** | | |
| \*Street Address: |  |
| \*City: |  |
| \*State: |  |
| \*Zip Code: |  |
| \*Phone Number: |  |
| Website Address: |  |
| **Contact Information** | | |
| \*Executive Director's Full Name: |  |
| \*Executive Director's Phone Number: |  |
| \*Executive Director’s Email Address: |  |
| \*What’s YOUR name? |  |
| \*What’s YOUR position?  \*What’s YOUR email address? | | |
| \*Organization phone number: |  |
| **Nonprofit Status** |  |
| \*What is the current number of paid Full-time Equivalents (F.T.E.) in your organization (or group/program if fiscally sponsored)? (100 word max) |  |
| \*Year the Organization was incorporated:  \*Is your organization a 501(c)(3) nonprofit organization with valid EIN from the IRS? |  |
| \*9-digit Federal Employer ID Number: (enter as XX-XXXXXXX) |  |
| **Financial Information** | | |
| \*Organization’s **Total Budgeted Revenue**: |  |
| \*Organization’s **Total Budgeted Expenses:** |  |
| \*Dates of Current Fiscal Year: |  |
| **Please download the attached organizational Revenue/Expense chart, complete and upload:** | | |
| \*Upload the completed **Organizational Revenue/Expense**chart here: |  |
| **Resilient Communities Section** | | |
| **Request Section** | | |
| \*Amount requested ($500 - $10,000): |  |
| \*Which Tompkins County municipalities does your organization primarily serve (scroll down and select all that apply)? |  |
| Additional comments related to above section: |  |
| \*Please tell us a story about a family/individual your organization has helped within the last 6 months (Please be anonymous). |  |
| Please indicate whether your request prioritizes any of the following areas (click the dropdown, scroll down and select all that apply). The Community Foundation holds many funds, and we look for alignment between your work and special issue funds. We will also share the story above with advisors of our many Donor-Advised Funds. If you do not match with any of these areas, your request will still be considered for other general interest funds at the foundation. |  |
| \*Tell us about the programs that your organization provides. If you have clicked a special issue area above, tell us more about those related programs (500 word max). |  |
| \* What are two organizational goals for next year? How will you track its progress and what metrics will you use? (Answer all three parts)  (500 word max) | | |
| \*Tell us how you are collaborating, actively sharing, and planning, with other organizations/entities who share common goals?  (500 word max) | | |
| **Diversity, Equity, Inclusion and Justice (DEIJ)** |  |
| We want to learn more about how your organization addresses diversity, equity, inclusion, and racial justice. Please answer to the best of your knowledge. It is okay to ‘decline to state’ but be mindful that this helps us lean into our mission more efficiently. |  |
| \*Does your organization currently collect demographic data for board and/or staff?  \*Do you capture demographic data of the population you serve? If yes, please provide a snapshot of your data.  \*Does your organization have an approach to creating a diverse, equitable, and inclusive workspace. If yes, please briefly describe it here.  \*Does this grant request decrease disparities and/or advance equitable outcomes for an historically marginalized or disinvested racial, cultural, or socioeconomic groups? If yes, please explain how?  \*How does your organization plan to track its progress against your DEI efforts?  \*How does your organization handle issues of bias, racism and/or instances of whistleblowing?  \*How does your organization create opportunities for community members to be included in the design and delivery of your programs?  \*Is there additional information about the diversity of your organization that you would like to share?  \*Did you or a member of your team attend the Fall Grant Cycle Q & A or watch the video?  \*Do you feel like you’ve been given enough information to successfully complete this application? |  |

| **Signature for the Executive Director** | |
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| **Signature of the Executive Director** | |
| ***Note:* The Executive Director's signature is required for acceptance of the application.** | |
| ***I agree that I have read this application and authorize it for submission on behalf of my organization:*** |  |
| \*Signature of Executive Director: |  |
| \*Date: |  |
| **Signature Of Board Officer** | |
| **Signature of the Board Officer** | |
| ***Note:* The Board Officer's signature is required for acceptance of the application.** | |
| ***I agree that I have read this application and authorize it for submission on behalf of my organization:*** |  |
| \*Signature of Board Officer: |  |
| \*Board Position: |  |
| \*Date: |  |

| **Request Details** | | |
| --- | --- | --- |
| Section Name | Requestee Name | Requestee Email |
| Signature for the Executive Director |  |  |
| Signature Of Board Officer |  |  |